

AAEM Board of Directors Meeting
AEMA Office, Clanton, Alabama
July 28, 2010 10:00 a.m.

MINUTES

I. Roll Call

- a. Establishment of Quorum, Secretary Mindy Nash documented that the following board members were present: President: Roy Waite, President-Elect Eric Jones, Area Director 2: Jessica Tomlin-Seabrook, Area Director 3: Billy Green, Area Director 4: Crystal Ousley, Area Director 5: Scott Porter, Area Director 6: Phyllis Little, Area Director 7, Patrice Payne, and Area Director 8: Ricky Little. Quorum established.
- b. Board Members absent: Immediate Past President: Dan Long and Area Director 1: Mike Evans
- c. Others present included: Ellen Haynes, Brock Long, and Ginger Boling

II. Welcome

- a. President Roy Waite gave the welcome and presented the minutes from the previous board meeting.

III. Adoption of Minutes-Roy Waite

- a. Crystal Ousley made a motion to accept the minutes from the Board of Directors Meeting dated June 1, 2010 as written and Phyllis Little seconded the motion. All in favor. None opposed. Motion carried.
- b. Ricky Little a motion to accept the minutes from the Annual Business Meeting dated June 2, 2010 as written and Eric Jones seconded the motion. All in favor. None opposed. Motion carried.
- c. Scott Porter a motion to accept the minutes from the Special Board Meeting dated June 3, 2010 as written and Crystal Ousley seconded the motion. All in favor. None opposed. Motion carried.

IV. Membership/Dues Update

- a. We have received several comments regarding lack of information being sent out to the membership. Currently, most of the information is being sent to the county directors. It seems that the county directors are not forwarded to their employees. After talking to ACCA staff, we do have a method of sending to the entire membership. We will make a conscious effort to send information, notices, etc to the entire membership rather than the county directors.

V. Financial Summary

- a. AAEM did very well from the AAEM Annual Conference / Gulf States Hurricane Conference. Total profit to AAEM was \$28,004.38.
- b. Scott Porter a motion to accept the Financial Summary as presented and Eric Jones seconded the motion. All in favor. None opposed. Motion carried.

VI. AAEM Annual Conference / Gulf States Hurricane Conference

- a. AAEM Annual Conference had 102 registered.
- b. Gulf States Hurricane Conference had 313 registered.

VII. Legislative Update

- a. Ronnie Adair is the Committee Chair.
- b. Leigh Anne Ryals-Federal Co-Chair
- c. Kelly Allen-State Co-Chair
- d. Legislative trip to DC is normally the second week of March and coincides with NACO and NEMA conferences.
- e. Legislative Conference is December 1-2, 2010 at Ross Bridge.

VIII. Proposals for 2012 Summer Conference

- a. No proposals have been received thus far. Should have something for next meeting.

IX. EMPG

- a. Lobbying – Roy Waite met with Sonny Brasfield and Brock Long regarding the letter that was mailed out to the counties. May pose a problem with EMPG reimbursements for Legislative trip. AEMA still committed to the \$3,000.00 share. The intention of the letter was to state that you cannot use EMPG funds to solicit for additional EMPG funds.
- b. Supplement – some counties do not qualify for supplemental funds but do qualify for additional funding. One concern is that the additional money is not going back into the EMA program on the local level. State EMA and AAEM will work with Sonny Brasfield to see how to assist the counties in retaining these funds.
- c. Matrix – AEMA Staff-reviewed the EMPG matrix that will be used to determine the EMPG award. It was also reviewed by Eric Jones, Ronnie Adair, John Tallas and Mike Evans prior to the presentation today.
- d. All Area Directors like the performance incentive.

X. Committees outside AAEM

- a. Disaster Recovery
 - 1. Committee met last week and worked through the guidelines set by the State. Committee could not meet the guidelines that were set. The Committee changed the guidelines approving the dollar amounts and how to verify the damages. Will use the scale set by the Auburn University for damage thresholds. The Committee will be sending out letters that explain the letters of the law. The next Committee meeting will be in October or November.
- b. GIS Advisory
 - 1. Working on Statewide project for network to share GIS.
- c. ACCA Education
 - 1. No update
- d. Homeland Security Communication
 - 1. No update
- e. EMPG
 - 1. The money was allocated out. Regional coordinators presenting plan in their respective counties. Issue staffing help (CPG100). Plan to show, based on population, how many people are needed in EMA offices (CPG100 staffing pattern).
- f. Citizen Corp Peer Review

- 1. No update
- g. Shelter Review
 - 1. Committee met last week. Tier I colleges will be evaluated as medical needs shelter instead of general population shelter.
- h. Scholarship
 - 1. Three applications received so far.

XI. AAEM Committee Reports

- a. Constitution and Bylaws Constitution and Bylaws
 - i. Need to update Constitution and Bylaws. They are outdated and need revisions. Post the bylaws and policy and procedures on the State EMA website document page. Also, post on AAEM and ACCA website.
 - 1. Brian Prescott will review all documents to see if everything is in order.
- b. Nominations and Credentials
 - i. Talked with Annette Davis and explained the process of how the committee works.
- c. Award and Recognition
- d. Training and Certification
 - i. Kyle Eskridge requested AAEM use the State for training and the committee requested the State EMA to pay per diem.
 - ii. State EMA is launching the EM101 class.
 - iii. Need an instructor inventory for all the G-courses.
 - iv. Need training assessment for each county.
 - v. Need leadership classes, supervision, professional development, etc.
- e. Technology
 - i. Suggestion to make the website friendlier.
- f. Legislative
 - i. Dates for the DC trip. NACA is March 5-9, 2010. NEMA is March 20-25, 2010 in Alexandria, Virginia.
 - ii. Committee consists of Eric Jones, Ellen Haynes, Scott Porter, Mike Evans, Paul Brown, Ricky Little, Rocky Milliman, John James and Rita Smith.
 - 1. Eric Jones made a motion for the Legislative trip to be in conjunction with the NEMA conference. Phyllis Little seconded the motion. All in favor. None opposed. Motion carried.
- g. Membership
 - i. Working on new ideas to promote membership.
- h. Conference
 - i. AAEM needs to have more involvement with conferences. Our faces need to be seen at registration instead of only ACCA.
- i. Public Information
 - i. No update
- j. Disaster Recovery
 - i. No update
- k. Scholarship
 - i. No update

XII. NWS

- a. None

XIII. Other Business

a. Community Projec

XIV. Next Meeting

September 17, 2010 at 10:00 am. AEMA Media Room

XV. Adjourn

Motion to adjourn by Eric Jones, second by Jessica-Tomlin Seabrook.

Minutes prepared by: Mindy Nash (Secretary)

Minutes Approved By: Roy E Waite

Date: 9-17-10

Roy Waite, President AAEM