

## **AAEM Board of Directors Meeting**

Ross Bridge Hoover, Alabama

December 2, 2010 11:30 a.m.

### **MINUTES**

#### **I. Roll Call**

- a. Establishment of Quorum, Patrice Payne documented that the following board members were present: President: Roy Waite, President-Elect Eric Jones, Area Director 1: Mike Evans, Area Director 4: Crystal Ousley, Area Director 5: Scott Porter, Area Director 6: Phyllis Little, Area Director 7: Patrice Payne, Area Director 8: Ricky Little, and Immediate Past President: Dan Long. Quorum established.
- b. Board Members absent: Area Director 2: Jessica Tomlin-Seabrook, Area Director 3: Billy Green
- c. Standing Committee Chairs: Constitution and Bylaws: Rocky Milliman, Nominations and Credentials: Margaret Bishop, Conference and Training: Rusty Russell, Certification: Eddie Hicks, Legislative: Ronnie Adair, Kelly Allen, Leigh Ann Ryals, Awards and Recognition: Eric Jones, Technology: Kathy Russell, Public Information: Deborah Gaither, Business and Industry: David Hartin, Parliamentarian: Rocky Milliman.

#### **II. Welcome**

- a. President Roy Waite gave the welcome and presented the minutes from the previous board meeting.

#### **III. Adoption of Minutes-Roy Waite**

- a. Dan Long made a motion to accept the minutes from the Board of Directors Meeting dated September 17, 2010 as written and Phyllis Little seconded the motion. All in favor. None opposed. Motion carried.
- b. Dan Long made a motion to accept the minutes from the Board of Directors Special Meeting dated October 7, 2010 as written and Crystal Ousley seconded the motion. All in favor. None opposed. Motion carried.

#### **IV. Membership/Dues Update**

No Report

#### **V. Financial Summary**

- a. Ricky Little made a motion to accept the financial report as written and Mike Evans seconded the motion. All in favor. None opposed. Motion carried.

#### **VI. AAEM Annual Conference / Gulf States Hurricane Conference**

- a. To be held May 18-20, 2011 at the Perdido Beach Resort in Orange Beach.

## VII. AAEM Committee Reports

- a. Constitution and Bylaws
  - i. Rocky Milliman and Daun King are working with Bryan Prescott
    - 1. Brian Prescott did review the two documents (Bylaws and Administrative Policy) and they cannot be combined.
    - 2. Bylaws will be presented to the Board the next meeting in Huntsville. If the Board approves then the Bylaws will be presented to the membership at the Summer Conference for adoption.
- b. Nominations and Credentials
  - i. No Report
- c. Conference and Training
  - i. Online Training Survey-The Board was asked to encourage everyone in their district to take the survey. As of December 2, 2010, 21 people have taken the survey.
  - ii. Roy has been working on getting the conference agenda on the AAEM website
- d. Certification
  - i. Eddie advised that courses that are no longer available have been replaced with new courses. Dan Long made a motion to accept the course replacements and Phyllis Little seconded the motion. All in favor. None opposed. Motion carried.
  - ii. Non Members will have to pay for the plagues
  - iii. Eddie is working on getting the Master's Program in our certification by the Summer Conference
  - iv. Present changes to the Basic, Intermediate, & Advance certification at the Summer Conference
- e. Legislative
  - i. Ronnie Adair said that rooms are available for the Legislative Conference. The members attending will be arriving on Sunday, March 20<sup>th</sup> and departing on Thursday, March 24<sup>th</sup>.
  - ii. It will be decided at the Board Meeting at our Winter Conference who will be attending because of security issues that will have to be taken care of.
- f. Membership
  - i. No Report
- g. Awards and Recognition
  - i. No Report
- h. Technology
  - i. No Report
- i. Public Information
  - i. No Report
- j. Business and Industry
  - i. No report

## VIII. Committees outside AAEM

- a. Disaster Recovery-No Report
- b. GIS Advisory

1. Roy Waite attended last meeting. GIS projects are going on throughout the state.
- c. ACCA Education –No Report
- d. Homeland Security Communication-No Report
- e. EMPG- No Report
- f. Citizen Corp Peer Review-No report

**IX. Shelter Review**

- a. Roy Waite did not attend the last meeting but will attend the next meeting.
- b. Receiving good support from ADPH and Alabama Post-Secondary Education.

**X. Scholarship**

- a. Three applications received to date.
- b. Review of policy: Applications have to be received 90 days before the summer conference and that date is February 16<sup>th</sup>. No applications were received 90 days prior to the 2010 Annual (summer) Conference.
- c. After the February 16<sup>th</sup> date the past Presidents will meet and make a decision

**XI. Other Business**

- a. CPG 101 will be offered on Monday at the Winter Conference
- b. Eddie Hicks will write a resolution and present Dan Isley with plaque at his December 15<sup>th</sup> retirement party. Ricky Little made a motion to accept the resolution and Eric Jones seconded the motion. All in favor. None opposed. Motion carried.
- c. Made Dan Long and Dan Isley Lifetime Members

**XII. Next Meeting**

- a. Next meeting will be held in conjunction with the AAEM Winter Conference in Huntsville.

**XIII. Adjourn**

- a. Motion to adjourn by Crystal Ousley. Seconded by Dan Long. All in favor. None opposed. Motion carried.

Minutes prepared by: Mindy Nash (Secretary)

Minutes Approved By: Roy E Waite Jr

Roy Waite, President AAEM

Date: \_\_\_\_\_