

AAEM Board of Directors Meeting

ACCA Building, Montgomery, Alabama

October 21, 2009 10:00 a.m.

MINUTES

I. Roll Call, Establishment of Quorum

- A. Establishment of Quorum. Secretary Mindy Nash documented that the following board members were present: President: Dan Long, Immediate Past President: Ellen Haynes, Area Director 1: Ronnie Adair, Area Director 2: Jessica Tomlin-Seabrook, Area Director 3: Wayne Hayes, Area Director 4: Eric Jones, Area Director 5: Scott Porter, Area Director 6: Phyllis Little, Area Director 8: Don Hartley, Conference: Patrice Payne, Nominations and Credentials: Margaret Bishop, and Legislative: Mike Evans. Quorum established.
- B. Board Members absent: President Elect: Roy Waite, and Area Director 7: Deborah Gaither.

II. Welcome

- A. President Dan Long gave the welcome and presented the adoption of minutes from previous board meeting.

III. Adoption of Minutes

- A. Jessica Tomlin-Seabrook made a motion to accept both sets of minutes as written and Eric Jones 2nd the motion, with the change of adding Eric Jones as attending the meeting. None opposed. Motion carried.

IV. Membership/Dues Update

- A. Donna Key has just sent out the membership notices for this year. Will have an update at the Winter Workshop.

V. Financial Summary (see attached)

- A. Ronnie Adair made the motion to accept the financial report as written and Phyllis Little 2nd the motion. None opposed. Motion carried.

VI. Conference Expenses-Summer 2009 (see attached)

- A. Donna Key gave a breakdown of all the expenses for the summer conference.

VII. Hurricane Conference

- A. Registration Fee (Donna Key), 2008 fee was \$175.00 for both AAEM and Hurricane Conference. \$100.00 for Hurricane conference only. Recommend the registration fee for Summer Conference 2010 be the same fees as 2008, \$175.00 for both AAEM and Hurricane Conference. \$100.00 for Hurricane conference only. Ronnie Adair made the motion for the registration fees to remain the same, Wayne Hayes 2nd the motion. None opposed. Motion carried.

- B. ACCA Expense (Sonny Brasfield), AAEM board was asked to help compensate the ACCA staff fees when the Summer and Hurricane Conference are held together. Separate conference vendors and exhibits. Presently, Hurricane and AAEM monies are consolidated. Propose to keep these monies together, deduct \$9,000.00 off the top for AAEM and the remaining balance be split 2/3 to AAEM and 1/3 to ACCA. Dan Long made the motion to accept Sonny Brasfield's request, and Ellen Haynes 2nd the motion. None opposed. Motion carried.

VIII. Legislative Update

- A. Sonny Brasfield is working on the Disaster Recovery Fund. He is trying to get money in this fund. Need a commitment from Legislation. Looking at Federal appropriation for funds. This type of funding is available in Mississippi. There is a tight budget year. We need to start working on projects now so when the timing is right we will be ready to move forward.

IX. Approval of 911 Partnership

- A. Dan Long met with the Jerry Jackson, chair of the 9-1-1 board, last month. They do not want to partner with us at the Winter Workshop at this time. Economy is a large part of the issue. There was a miscommunication with the 9-1-1 group. Dan Long suggested that Patrice Payne ask a 9-1-1 person to be a member of the conference committee to assist with scheduling classes. Ellen Haynes suggested that the AAEM board write a partnership letter to the 9-1-1 board asking them to join us as a partner for the Winter Workshop. Donna Key will work on proposal for Winter 2011 and will come back to both boards with a proposal. AAEM will come up with a new name for the winter conference groups that will include multiple disciplines, i.e. Fire, EMS, Law Enforcement, 9-1-1. Wayne Hayes made the motion to approve the board to extend a partnership and Phyllis Little 2nd the motion. None opposed. Motion carried.

X. Proposals for 2011 Summer Conference

Proposals were:

Perdido Beach Resort	June 27-29, 2011	\$199.00/night
Perdido Beach Resort	May 18-20, 2011	\$157.00/night
The Grand	May 23-26, 2011	\$159.00/night
Riverview Plaza	May 23-26, 2011	\$121.00/night
Lake Guntersville	June 6-8 or 13-15, 2011	\$75.00-85.00/night
Lakepoint in Eufaula	June 6-8 or 13-15, 2011	\$80.00 and up/night

Majority of the board voted for Perdido Beach Resort, May 18-20, 2011. Jessica Tomlin-Seabrook made a motion to approve the location and date, Scott Porter 2nd the motion. None opposed. Motion carried.

XI. NWS Issues

- A. Met with the State EMA. No changes have been made. Everyone will remain as they are. Huntsville Weather coverage area will continue to use their talk groups. Letter was written to National Weather Service regarding NOAA weather radios.

XII. Scholarship Program

- A. Committee met with all past presidents. Worked out all concerns and issues with the Scholarship Program. The application is complete and ready to go out. Ellen Haynes asked that everyone review the draft copy and provide her any changes. Final copy will be ready for January meeting.

XIII. Committees outside AAEM

- A. Disaster Recovery, Eric Jones, Committee met. Next meeting scheduled for November 10, 2009. Sent Rules of Governance to Dan. Will determine who is eligible and how much assistance can be given. Committee consists of representatives from County Engineers Association, County Commission, Mayor, State Forestry, Governor's Appointment, AAEM, and ALDOT. Email expected to go out with guidelines and governance soon. Will be posted on AAEM website also. Goal is by January 1, 2010.
- B. GIS Advisory, Dan Long, no update.
- C. ACCA Education, Patrice Payne, Phyllis Little, Max Armstrong, no update.
- D. Homeland Security Communication, Dan Long, \$14M to upgrade Alabama Public TV towers across the State. No charge if we want to use the towers but we have to provide our own equipment.
- E. EMPG, Eddie Hicks, Ronnie Adair, Wayne Hayes, Eddie Hicks asked to serve on National Committee to change the wording in the grant guidance. First draft has been made. Still have to through the correct chain. Very productive meetings. Possibility of additional EMPG funding.
- F. Citizen Corp Peer Review, Debbie Blevins, Ronnie Adair, letters have been mailed out. CAP reduced from \$35,000 to \$25,000.
- G. Shelter Review, Roy Waite, Deborah Gaither, no update.

XIV. Committee Reports

- A. Constitution and Bylaws, Jonathan Gaddy, no report.
- B. Nominations and Credentials, Margaret Bishop, no report
- C. Awards and Recognition, Miriam Thornton, working on information.
- D. Training and Certification, Patrice Payne/Eddie Hicks, Certification-Eddie Hicks has 13 people to be recognized for Certification. Boot camp November 17, 31 registered so far.
- E. Technology, Jonathan Gaddy, website is up and running.
- F. Legislative, Mike Evans, Mike Evans broke the committee up. Met with group and will bring back to the AAEM board a way to generate revenue. Washington trip dates are for NACO March 6-10, 2010 and NEMA March 6-9, 2010. Mike wants the board to decide on the dates and if he needs to proceed with procuring hotels. Finalized dates will be firmed up at a later date. Eric Jones made the motion to allow Mike Evans to continue working on the Washington trip, Ronnie Adair 2nd the motion. None opposed.
- G. Membership, Anita McBurnett, no update.
- H. Conference, Patrice Payne, still working on completing the agenda for the Winter Workshop 2010. The committee is working on something special for the Monday after the G-course. The backup plan for Thursday will be a PIO from Argon.

Ronnie Adair made a motion to approve the conference agenda giving Patrice the ability to make last minute changes, Wayne Hayes 2nd the motion. None opposed. Motion carried.

- I. Public Information, Jeff Edwards, no update.

XV. Other Business

XVI. Next Meeting

- A. Tuesday, January 26, 2010, 9:00 a.m., The Auburn Hotel and Conference Center (during the Winter Workshop)

XVII. Adjourn

- A. Dan Long made a motion to adjourn, Eric Jones 2nd the motion. None opposed. Motion carried.